

“Role” Call

Below are examples of different roles that may be included in IEP Meetings. Take a moment to think about how you would introduce yourself.

Participant	Example Introductions at IEP Meeting
Student	Hello. My name is _____. I am the student. My role for this meeting is to share my strengths and challenges, discuss what goals would support my growth, and share what helps me work at my best.
Parent/Guardian	Hello. My name is _____. I am (student’s name)’s mom/dad/stepparent/grandparent/etc. My role for this meeting is to share my child’s strengths and challenges outside of school. I am also here to understand how to best support my child.
General Education Teacher	Hello. My name is _____. I am (student’s name)’s general education teacher. My role for this meeting is to share my observations and data related to (student’s name) as well as to answer any questions about general education and state standards.
Special Education Teacher	Hello. My name is _____. I am (student’s name)’s special education teacher. My role for this meeting is to share my observations and data related to (student’s name) as well as to share any progress toward current goals and objectives. Also, I have proposed goals and objectives for the upcoming IEP.
Occupational Therapist	Hello. My name is _____. I am (student’s name)’s occupational therapist. My role for this meeting is to share (student’s name)’s strengths and challenges, as well as the data that I have taken regarding the progress (student’s name) has made on his/her current goals and objectives. Also, I have proposed goals and objectives for the upcoming IEP.
Interpreter of Data (ex. School Psychologist)	Hello. My name is _____. I am the _____. My role for this meeting is to summarize and explain assessment results as well as to answer questions and to provide recommendations for interventions.
Speech-Language Pathologist	Hello. My name is _____. I am the Speech/Language Pathologist. My role for this meeting is to share (student’s name)’s strengths and challenges, as well as the data that I have compiled regarding progress relating to communication skills. Also, I have proposed goals and objectives for the upcoming IEP.
LEA (Local Education Agency) Representative/Administrator (e.g. Principal)	Hello. My name is _____. I am the _____. My role for this meeting is to represent the LEA representative. I can answer questions relating to the district and allocate any resources that the team decides are beneficial for (student’s name) related to the IEP.
Physical Therapist	Hello. My name is _____. I am the physical therapist. My role for this meeting is to share (student’s name)’s strengths and challenges, as well as the data that I have taken regarding progress relating to large motor skills. Also, I have proposed goals and objectives for the upcoming IEP.
Nurse	Hello. My name is _____. I am the school nurse. My role for this meeting is to update the team on any medical needs that (student’s name) has at school and to answer any questions.
Facilitator	Hello. My name is _____. My role is to facilitate the meeting. That means that I will lead the meeting process, encourage participation, and make sure that everyone is building agreements.
Dual Roles	Combine both introductions and descriptions.